



Conditions of Use – Events, Clinics and Private Facility Hire

Brookleigh · 1235 Great Northern Highway · Upper Swan · WA 6069
Telephone 9296 0018 · Fax 9296 0014 · Email info@brookleigh.com.au

- A deposit of 50% is necessary to confirm a booking along with a completed registration form plus a refundable \$100 bond for breakages &/or excess hay or manure
- A cancellation fee of 50% will be charged if 30 days notice is not given (except in extreme circumstances)
- Breakage of equipment or damage to property is the responsibility of hirer/organiser.
- Ground fees are to be collected per horse by the event hirer/organiser and paid to Brookleigh in one payment.
- **BEFORE RIDING** at Brookleigh, indemnity forms must be completed and signed. These can be obtained from the gatehouse reception or from our webpage.
- It is the responsibility of event organisers to ensure all riders have signed the enclosed waiver before riding at Brookleigh.
- Approved safety helmets must be worn by all riders at all times when mounted on a horse except where clubs or persons carry their own insurance and can provide a certificate of currency.
- Organisers of events must check if it is necessary to have an ambulance on site for their particular event.
- If an ambulance is not required, a senior first aid person must be in attendance.
- It is the responsibility of the organisers to provide suitable transport in case of emergency for both horse and rider.
- Organisers must inform Brookleigh of approximate numbers of people expected to attend events, shows and clinics to ascertain whether catering and toilet facilities are adequate.
- The toilets are situated in the stables.
- Float parking for the indoor arena is in that area (ask for directions &/or a mud map at time of booking).
- Float parking for outdoor arenas and cross country course is in the limestone carpark by the bunkhouse. **HORSES ARE NOT TO BE TIED TO FLOATS.**
- Day yards are located adjacent to the showjumping arena.
- Covered yards with auto waterers are situated on the south and east side of the indoor arena.
- Please use day yards &/or float yards where possible. Do not tie horses to float.
- All manure must be removed from arenas, yards, float areas or other areas used.
- **PLEASE PICK UP MANURE AND HAY BEFORE LEAVING.**
- Arena gates to be kept closed at all times.
- Indoor arena entrance – north east corner of building.
- Children must be supervised at all times.
- Stallions must be boxed or led with correct head gear (bit). Stallions are not to be tied anywhere on the property.
- When horses are staying overnight, someone must stay in the bunkhouse to be responsible for them or have a designated person who is staying on the property to do same.
- Corporate Events negotiated on application to info@brookleigh.com.au or by phone on **9296 0018**
- **CAMPING IS PERMITTED BY SPECIAL ARRANGEMENT. CALL 9296 0018**
- Dogs are not permitted.
- Please insert organiser/hirer or person responsible for event/booking and contact details: This person must be in attendance for the duration of the event/booking.

Name.....

Address.....

Mobile.....

Telephone (home).....

Fax.....

Email